

From: HFNC Board of Directors

Subject: Nomination and Election to NHF Board of Directors

Greetings to All,

The Request:

The National Hemophilia Foundation (NHF) is requesting nominations from our local Foundation for election to the NHF board of directors. The **deadline for submission of candidate packets will be March 1, 2010**. Please e-mail or fax any

nomination forms to Merlin Wedepohl at merlin.wedepohl@hemofoundation.org or fax Merlin at (510)658-3384. The local HNFC board will then review all nominations received and submit selected nominations to NHF. The NHF Nominating Committee would like to remind the local Boards that the quality of the NHF Board of Directors is directly related to the quality of the candidates submitted for consideration to serve on the NHF Board of Directors by our Chapter Boards.

Quality of Candidates:

One of the most commonly asked question is: what are the qualities we should be looking for in a candidate for the NHF Board of Directors. Rita Gonzales and Dr. Ken Mann are termed out this election cycle and we are losing some very specific skills. Rita is a successful businesswoman with her own company and Dr. Mann is an educator, researcher and businessman. Their skill sets will be missed by the board and it will be a tall order to try and fill their shoes. The Board Development Committee is also looking for candidates that may have a financial background, a CPA or banker. We would encourage the nomination of minority group members so that the board has the possibility of reflecting the makeup of the community we all serve, people with bleeding and clotting disorders.

Board of Directors 2010

Nomination Packet

Deadline: MARCH 1, 2010

Prospective Board Candidate Fact Sheet

About NHF

NHF is a 501(c)(3) not for profit, gift-supported organization dedicated to finding a cure for bleeding disorders and improving the quality of life for individuals with bleeding disorders. Its national office is located in New York City. It has a full-time staff of (40), an operating budget of approximately \$11 million, and 48 chapter members. Its core programs include research, education and advocacy. A volunteer board of directors comprised of 15 individuals from across the United States governs NHF. Each member serves a three-year term and is eligible to serve a second three-year term. An exception may be made if the individual is filling a vacancy, in which case the term would be for the balance of the time. New members take office at the June board meeting, but will attend the March meeting for orientation.

In accordance with our objectives, the following Roles, Rights and Responsibilities are incumbent upon any individual who accepts a nomination and election as a Director of the National Hemophilia Foundation.

Roles

- A Director of the National Hemophilia Foundation will provide basic functional talents for policy governance, will function effectively in crisis and/or long-term decision making, and will operate within the guidelines of the Governing Policies 4.5 – Board Members Code of Conduct (dated February 8, 2006) and Policy 4.6 – Directors Individual Responsibilities (dated August 12, 2005), of the NHF Board of Directors. NHF Board members should possess the following types of skills/experience: policy governance, business, general management, finance, law, public relations, strategic planning, medicine, and research and/or education, as well as providing special services of value to NHF in terms of possession of a knowledge base unique to its constituency.

Rights

- The opportunity to “make a difference” in the bleeding and clotting disorders community.
- The opportunity to impact change of social institutions (i.e., health care, government programs) to be more responsive to the needs of children and families.
- The opportunity to be trained on the norms of conduct, liability, responsibilities and standards of a Director within a governance model.
- The opportunity to use your unique skills in the company of other uniquely skilled individuals.

Responsibilities

- Set, review, and perpetuate NHF’s Ends Statements.
- Possess and display a competence in some activity that makes a contribution to the functional objectives of NHF.
- Participate actively in quarterly Board meetings (3 in person and 1 via conference call).
- Participate actively on at least one Board committee and be available for participation in the activities of working groups and task forces.
- Evaluate and follow up on actions taken and assignments given at all Board and committee meetings.
- Support the objective of resource development by making NHF a personal philanthropic priority during term as Board member or active involvement through fundraising.
- Support and participate in national advocacy campaigns.

- Financially support the NHF by a give or get policy of \$2,000.00. This is an annual commitment each board member makes to support NHF and the operations of the board.
- Work collaboratively with other Board members, national staff, national committees and committee members, and local chapters in support of the shared vision of the organization.
- Attend to and respect the need to increase the Board’s demographic diversity.
- Possess the ability to make independent judgments free of conflict of interest with NHF.
- Avoid conflict of interest and the appearance of conflict of interest in all activities on behalf of NHF.
- Facilitate the democratic process of the organization by demonstrating a leadership style that listens, empathizes, and acts.
- Recognize and respect the diverse skills and competencies that other Board members bring to the process.
- Recognize the norms of conduct, liabilities, responsibilities and standards of behavior of a Director, and to act consistent with same.
- Participate in an annual Director self-evaluation and annual evaluation of the Board as a whole.
- Be willing to make a commitment to be an informed ambassador when speaking on behalf of NHF.

As pursuant to NHF’s Conflict of Interest Policy, before beginning work as volunteers, individuals are required to make full and complete written disclosure of interests, memberships, relationships, arrangements, investments and holdings that could result in a potential conflict between the interests of the Foundation or the community it represents and the personal interests of the director.

Names, term length, and skills of current directors:

Stephen Bender	2010 (1st term)	Fundraising, Finance
Michael J. Bornhorst	2010 (1st term)	Fundraising, Education, Resource Development, Research/Treatment Finance/Investments
Eileen Bostwick	2012 (2nd term)	Education Information, Resource Development Research/Treatment
Clifford Cohn	2011 (2nd term)	Advocacy, Finance

Steven P. Faust **2012 (2nd term)**

**Fundraising, Public
Relations, Advocacy,
Government Relations,
Education Information,
Resource Development,
Research/Treatment,
Finance/Investments**

**Rita Gonzales
Information** **2010 (2nd term)** **Education**

**Fundraising,
Public Relations**

Michael Luetzgen **2011 (1st term)**

**Education Information
Finance/Investments**

Kenneth Mann **2010 (2nd term)**

**Hemostatis Research/
Treatment, Education
Information, Public
Relations, Advocacy**

Rachel Miller **2011 (1st term)**

**Advocacy, Education
Information**

Michael O'Connor **2011 (2st term)**

**Fundraising, Public
Relations, Advocacy**

Shannon Penberthy **2012 (1st
term) Advocacy,
Government Education**

Todd Pfeil 2012 (1st
term) **Advocacy, Public
Relations, Fund Raising.**

Ray Stanhope 2012 (2nd term) **Fundraising, Public
Relations, Advocacy**

Jim Wasserstrom 2012 (1st
term) **Advocacy, Financial
Management, Marketing/PR, Policy
Governance**

Adam Wilmers 2011 (1st term) **Fundraising, Advocacy**

National Hemophilia Foundation 2010 Board Member Nomination Form

Candidate's Name: _____

Mailing Address: _____

Telephone: (work) _____

Telephone: (home) _____

Fax Number: _____

E-mail address: _____

Current Profession: _____

Current Employer: _____

Leadership Experience: _____

Community Involvement: _____

Fundraising Experience: _____

Nonprofit Experience: _____

Policy Governance Experience: _____

Fundraising (check all that apply to candidate):

_____ will contribute financially on an annual basis (give or get policy)

_____ will contribute services and resources

_____ will solicit financial contributions

_____ will solicit service and resources

_____ will network with business/industry leaders

Additional skills, experience, knowledge, of value to NHF: _____

Interest/Connection to Bleeding Disorders (if any): _____

1. Why do you want to volunteer for the NHF Board of Directors?

2. What challenges do you anticipate NHF might face in the next year, next three years, next five years?

3. Looking at the skills of the current NHF board members, which skills do you share, and what unique characteristics do you offer?

Please summarize why this candidate should be considered as an NHF Board Director:

PLEASE GIVE COMPLETE INFORMATION. IF NECESSARY, USE A SEPARATE SHEET OF PAPER. PLEASE ATTACH A BIOGRAPHY, RESUME, OR CURRICULUM VITAE IF AVAILABLE.

Completed By:

Name: _____

Chapter/HTC/Affiliation: _____

Work Phone: _____ Home Phone: _____

Fax: _____

e-mail: _____

Signature: _____

Date: _____

Mailing Address:

Hemophilia Foundation of Northern California
6400 Hollis Street
Suite 6
Emeryville, CA 94608
US

Contact Name: Merlin Wedepohl

Telephone Number: (510) 658-3324